



Dear Sir,

13th February 2024

Letter of Intent

To whom it may concern

This is to confirm that Roots 4 Business Limited has been engaged by Electrogear (Fareham) Ltd to provide support and administration services towards ISO 9001, ISO 14001 and ISO 45001. The achievement of certification to ISO 9001, ISO 14001 and ISO 45001 is dependent upon successful delivery of the below programme.

Stage 1 and Stage 2 external auditing by BSI

Dates for both Stage 1 and Stage 2 are determined by the British Standards Institute. If the outcome of this programme is successful, we envisage that full certification should be achieved by December 2024.

This letter of confirmation is to confirm the engagement only and does not guarantee successful completion of the certification process.

This letter is valid for 6 months from the date of issue.

If you have any questions, please do not hesitate to contact us on 02392 376369

Dates will be amended to show what's been agreed with Electrogear (Fareham) Ltd.

Kind Regards

**Sarah Jane Black**  
Managing Director